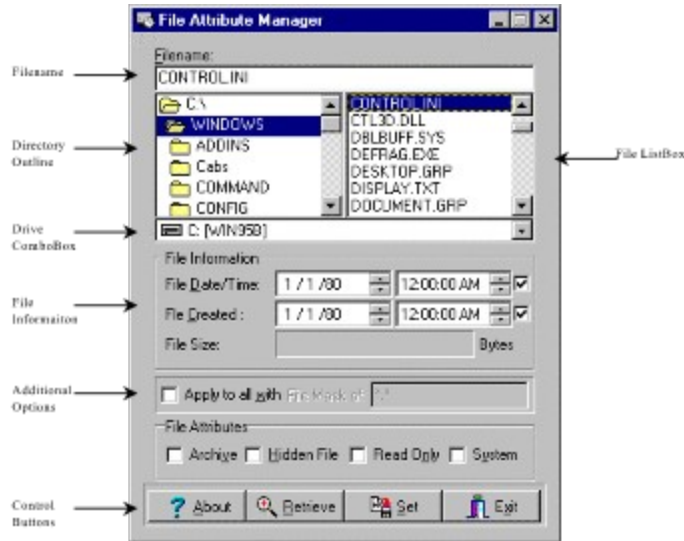


# File Attribute Manager

Ever have the desire or need to modify a file's attributes? Date or time? Creation date or time? File Attribute Manager is the easiest program available for performing these actions. File Attribute Manager enables for the modification/viewing of a file's attributes and date/time stamps with ease and confidence. File Attribute Manager allows for the quick access to a file's attributes such as Read-Only, Archive, Hidden, and System. File Attribute Manager also allows for the modification/viewing of a file's date and time stamp, including a file's creation date and time. No more difficulty modifying a file attribute values, or date and time, File Attribute Manager does it all for you, as simple as a click of a button.



Filename

Drive ComboBox

File Information

Control Buttons

Additional Options

Viewing File's Attributes

Directory Outline

File ListBox

File Attributes

Support Information

Setting File's Attributes

End User License Agreement

## File ListBox



The File ListBox is a listing of **ALL** files contained in the directory specified in the Directory Outline. The file list box is where the file is selected for the viewing or setting of attributes. To select a file click on the desired file, the file's name will appear in the Filename field, as well as becoming highlight with a blue band as displayed above.

## Directory Outline



The *Directory Outline* displays a listing of the directory structure of the drive specified in the Drive ComboBox. To select a directory, double click on the desired directory from the available list ( *Note: The selected directory is a shade darker than the non-selected directories* ). File Attribute Manager lists the directories in a 'tree' as they are located on the selected drive. Once a directory is selected all subdirectories will be displayed in the directory outline, while all files contained in the directory are displayed in the File ListBox.

## Drive ComboBox



The Drive ComboBox is where the drive containing file(s) to be processed is selected. [File Attribute Manager](#) displays the drive's directory information in the [Directory Outline](#). To select a particular drive click on the downward pointing triangle on the right side of the pull down box. Pressing the arrow opens up a pull-down window displaying a list of all the available drives. Click on the appropriate drive. This drive is now listed in the Drive ComboBox field, along with the respective directory display in the [Directory Outline](#).

## Control Buttons



The Control Buttons are the buttons located along the bottom of the File Attribute Manager main window. Once pressed each button performs an action:

*About* - Displays program version information

*Retrieve* - Retrieves the selected file's information and displays it in the File Attributes and File Information group boxes.

*Set* - Stores the current settings in the File Attribute and File Information group boxes for the current select file.  
(**Note:** Double clicking on the file name within the File ListBox replicates clicking the Set Button )

*Exit* - Terminates the application

## File Attributes



The File Attributes group box is where the file attribute information is contained. The attributes that are available are *Archive*, *Hidden*, *Read-Only* and *System*. An attribute is active when a check mark is visible in the adjacent check box on the left side of the attribute. To place/remove a check in the check box click on the box with the mouse pointer.

## File Information

File Information		
File Date/Time:	1 / 1 / 80	12:00:00 AM <input checked="" type="checkbox"/>
File Created:	1 / 1 / 80	12:00:00 AM <input checked="" type="checkbox"/>
File Size:		Bytes

The File Information contains the date and time information of a file. Also listed in this group box is the file size. A file's size information may not be modified, it is intended for informational purposes. To modify a setting in one of the date group boxes select the portion of the date to be modified and use the up and down triangles on the left side of the field. (*Note: The date settings must be between 01/01/1980 and 12/31/2107*) The time setting is set using the same manor. To determine if a specific Date/Time group will be included during the setting of file information place a check mark in the adjacent check box.

## Filename

The Filename field displays the currently selected file, the filename of the file that will be affected by the pressing of either the Set or Retrieve Control Button.



## Setting File's Attributes

1. Start Windows 95 or Windows NT 4.0 if it is not already running
2. Select the File Attribute Manager icon that was created during the installation process.
3. Chose the drive containing the file for which information will be modified. The selecting of the drive is accomplished by clicking on the downward pointing triangle on the right side of the Drive ComboBox. Pressing the triangle will open display a list of the currently available drives. Click on the desired drive. The selected drive will now be listed in the Drive ComboBox.
4. Select the directory, on the selected drive, containing the file for which information will be modified. Directory selection is accomplished by double clicking on the desired directory within the Directory Outline. Once a directory is selected all sub-directories within that directory are displayed, allowing for the maneuvering to directories levels below the root. Use of the vertical scrollbar will assist in the displaying of those directories that may not fit in the current directory view. *Note: One way of determining the directory that is selected is by the folder shading. The selected directory is a shade darker than the rest, as well as displaying an open folder.*
5. Select the file to be modified. Selecting the file is accomplished by clicking (highlighting) the desired file in the File ListBox. The file name of the selected file is displayed in the Filename field. If the listing of files is longer than the allowable display field, a vertical scrollbar will be visible along the right border of the File ListBox. Use the scroll bar to scroll through the list of available files.
6. Set the desired date and time information in the File Information group box. To modify the date and time displays: Choose the appropriate date or time pick box. Using the upward and downward pointing triangles on the right border of the pick box modify the fields accordingly. Selecting the individual component of the date or time will modify that portion when the triangles are pressed (i.e. If you highlight the month portion of a date field scrolling will only modify the date ).
7. Set the desired File Attributes in the File Attribute group box. If a check mark is entered into the check box to the left of an attribute setting, this attribute flag is set for the file. To add or remove a check simply click the appropriate box, this will toggle the check.
8. Once all the available fields contain the desired information press, click on the Set button located in the Control Buttons panel.

The above mentioned steps complete the process for the modification of a files attributes

## Viewing File's Attributes

1. Start Windows 95 or Windows NT 4.0 if it is not already running
2. Select the File Attribute Manager icon that was created during the installation process.
3. Choose the drive containing the file for which information will be displayed. The selecting of the drive is accomplished by clicking on the downward pointing triangle on the right side of the Drive ComboBox. Pressing the triangle will open display a list of the currently available drives. Click on the desired drive. The selected drive will now be listed in the Drive ComboBox.
4. Select the directory, on the selected drive, containing the file for which information will be displayed. Directory selection is accomplished by double clicking on the desired directory within the Directory Outline. Once a directory is selected all sub-directories within that directory are displayed, allowing for the maneuvering to directories levels below the root. Use of the vertical scrollbar will assist in the displaying of those directories that may not fit in the current directory view. *Note: One way of determining the directory that is selected is by the folder shading. The selected directory is a shade darker than the rest, as well as displaying an open folder.*
5. Select the file to display. Selecting the file is accomplished by clicking (highlighting) the desired file in the File ListBox. The file name of the selected file is displayed in the Filename field. If the listing of files is longer than the allowable display field, a vertical scrollbar will be visible along the right border of the File ListBox. Use the scroll bar to scroll through the list of available files.
6. Click on the Retrieve button located in the Control Buttons panel. Note: Double clicking the file name in the File ListBox will also retrieve a files information.

After following the steps for viewing a file's information, the information for the selected file is displayed in the areas provided within File Attribute Manager.

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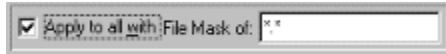
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## Additional Options



The Additional Options group box is used to determine if the settings are to be applied to ALL or a FILTERED list of files located within the current directory. To activate the setting of all or a filtered list, first place a check mark in the check box and then enter the desired filter information. The value of the filter is a file name that may include wildcards. The asterisk (\*) is a wildcard which matches any number of arbitrary characters. The question mark (?) is a wildcard which matches a single arbitrary character. The file mask \*.\* displays all files, which is the default value.

## **File Attribute Manager Uninstallation**

Under Windows® 95 and Windows® NT 4.0 you can uninstall File Attribute Manager from the Control Panel Add/Remove Applications window. Activate the Control Panel, double click Add/Remove Programs, and double click on the File Attribute Manager list box entry.

## File Attribute Manager Installation

For proper installation please ensure the following minimum System Requirements. Running File Attribute Manager on a machine that does not meet the minimum requirements may result in undesired effects:

<b>Operating System:</b>	<i>Windows95 or Windows NT 4.0</i>
<b>Processor:</b>	<i>486/66Mhz or greater</i>
<b>Memory:</b>	<i>4 MB RAM or greater</i>
<b>Disk Space:</b>	<i>2 MB or greater</i>

Before you can use File Attribute Manager you have to run the File Attribute Manager setup program from Windows so it will work properly on your computer. To install File Attribute Manager:

1. Start Windows 95 / Windows NT 4.0
2. If installing from diskette, insert the File Attribute Manager disk into the appropriate floppy drive.
3. Click on the Start button on the Taskbar. Windows will open the Start menu.
4. Click on the "Run..." option from the Start menu. This will open the "Run" dialog box.
5. If installing from a floppy drive type the drive letter of the floppy drive containing the File Attribute Manager files followed by "\SETUP.EXE", or if you have downloaded File Attribute Manager, type the path to the unzipped files followed by "\SETUP.EXE".
6. Click on the "OK" button. Windows will run the File Attribute Manager setup program.
7. Follow the on-screen instructions to complete the installation.



